



OK-ACRL Meeting

March 15, 2024

11:30 a.m. - 1:00 p.m.

Location: Online via Zoom

Present:

Sarah Burkhead Whittle (she/her), President

Amanda Schilling (she/her), Vice-President/President Elect

Ashley Bean (she/her), Treasurer

Bethie Seay (she/they), Secretary

Emrys Moreau (she/her), Development Coordinator

Karl Siewert (they/them), Web Manager

Marianne Myers (she/her), Board Member at-large

Brandon Martin (he/him), Board Member at-large

Nicole Sump-Crethar (she/her), COIL Chair

Absent:

Clarke Iakovakis (he/him), Past President

Jennifer Hulseay Campbell (she/her), Outreach Coordinator

Jon Goodell (he/him), Board Member at-large

Call to order at 11:32 a.m.

Agenda item	Discussion	Tasks/Conclusion	Person responsible	Due date
Approval of the February 2024 meeting minutes	A motion (Amanda) and a second (Ashley) were made to approve the February minutes. The motion passed.			
Reports				
COIL Chair	<p>COIL's scheduled meeting for 3/14 was rescheduled to late March.</p> <ul style="list-style-type: none"> ● Considering a Route 66 theme for unCOILed (July 18th at UCO). Full update to come after the next meeting. ● Save the Date flier circulated at OLA. 	Decide what to do with extra unCOILed Save the Dates*	*Sarah & Nicole	
Treasurer	<p>Report available in Google Drive.</p> <p>Report highlights:</p> <ul style="list-style-type: none"> ● Total Balance: \$9,925.49 ● Checking balance: \$5709.42 ● No deposits ● Withdrawals: \$247.55 to pay credit card ● Endowment savings balance: \$4,216.07 <ul style="list-style-type: none"> ○ No deposits or withdrawals ○ \$1.17 interest earned <p>OLA materials reimbursements to come.</p>	OLA materials reimbursement*	*Ashley	
Endowment Chair	<p>Endowment report available in Google Drive.</p> <ul style="list-style-type: none"> ● Board members giving percentages and \$1.17 interest will be updated in the Endowment report. ● Paypal balance: \$45.57 <p>Emrys is still checking on requirements for Gold Guidestar transparency award.</p>	Continue looking at Guidestar requirements*		

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	Emrys will schedule a meeting at TCCL, to talk about their nonprofit resource center and foundation directory, and she registered for workshops: fundraising planning, finding grants, using the foundation directory, and corporate giving.	Continue learning about donors*	*Emrys	
Web Manager	<p>Listserv has gotten 4 new signups since March began. Karl's research is ongoing for shifting mailing lists to Google Workspace:</p> <ul style="list-style-type: none"> ● Exported email addresses from Bluehost listserv portal, and entered into Workspace. ● Board member emails might get broken when transferring to Workspace, because both the current website and Google use okacrl.org. Manual forwarding would need to be set up with each new board member. Exploring other options. ● Board members can expect a vote in a future meeting to disconnect from Bluehost email and connect to Google Workspace email. 	Continue exploring email options*	*Karl	
Outreach Coordinator	<p>Jennifer absent. Sarah noted:</p> <ul style="list-style-type: none"> ● "Basically everything is awesome" quoted from Jennifer. ● OLA went great. 			
Old Business				
OLA Recap	<ul style="list-style-type: none"> ● Our booth looked great, and had a great location right inside the entrance. ● Swag was very popular ● People were very excited to join the listserv (free 			

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	membership was a big draw) but the signup webpage was difficult for people to navigate on mobile.			
2023 Minutes	2023 minutes have been added to the website, after removing hyperlinks. Website minutes are now up to date.			
Review of Bylaws / Policies & Procedures	<p>Documents seem to not need any huge adjustments. Notes so far:</p> <ul style="list-style-type: none"> ● Bylaws do not mention conference, only “one program or workshop a year” ● Financials are not mentioned in the Bylaws, which is fine. Maybe include financials in the Policies/Procedures manual. ● Secretary and Archivist sections have timing discrepancies between Bylaws and Policies documents. 	Make specific comments in Bylaws document and Policies document to review*	*All Board Members	*4/19
Conference Registration Fees	<p>Proposal for a percentage of annual conference registration fees to be applied to the endowment:</p> <ul style="list-style-type: none"> ● What would the percentage be? ● Emrys and Ashley will go over what annual expenses usually are, to get a ballpark idea for a suggested percentage 	Review annual expenses*	*Emrys & Ashley	
New Business				
Annual Conference	<p>Location:</p> <ul style="list-style-type: none"> ● A motion (Karl) and second (Brandon) was made for the 2024 conference to be held at NSU Broken Arrow. The motion passed. 			

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	<p>Potential theme/topics:</p> <ul style="list-style-type: none"> ● Jennifer proposed vintage 80s/greatest hits. To share past accomplishments, how people bring their hobbies into work, etc. ● Revamp concept from 2021 ● Creativity in libraries ● Theme will be voted in at the next meeting ● Brainstorm titles next month (Karl's idea: Business up Front, Party in the Back: the Role of Creativity and Fun in Academic Librarianship) <p>Price: Is it free for library students? Previous years methods include:</p> <ul style="list-style-type: none"> ● \$25 to cover food costs ● SLIS partnered to pay for some students ● Board members paid for some students ● Free for students, discounted for speakers ● Exact pricing to be voted on later, but the consensus is that student registration should be low-cost if any. <p>Potential speakers:</p> <ul style="list-style-type: none"> ● Jessamyn Neuhaus from unCOILed 2021? Attendees said in 2021 that they would have liked a librarian keynote. ● Ann Medaille ● Megan Lotts ● Nancy Falciani-White ● Janet Brennan Croft ● Stew Brower at OU-Tulsa 	Think about theme ideas*	*All Board Members	*4/19
Roundtable	Nothing reported.			

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Next Board Meeting	April 19th at 11:30 a.m. via zoom.			

Adjourn at 12:22 p.m.

Submitted by
 Bethie Seay, OK-ACRL Secretary
 March 15, 2024